## **Executive Committee**

The Executive Committee is composed of members who occupy the senior-most positions of the organization. The Executive Committee has special responsibilities and authorities above all state chairs. The main purpose is to facilitate decision-making, including in urgent and crisis circumstances. It also often acts as the communication link to the chief executive.

The Executive Committee may elect to add other representatives to this committee to ensure necessary diversity in decision-making and to avoid concentrating too much power in the hands of a few. The size of the committee should stay relatively small in order to keep it a flexible and efficient tool for the federation. The chief executive serves as an ex-officio member of this committee.

The Executive Committee's main functions and responsibilities vary depending on the needs of the organization. Some of the committee's primary duties and responsibilities:

- Advisory responsibilities: one of the core roles of the Executive Committee is to serve in an advisory capacity to support the decision-making process of the federation.
- **Policy development**: the Executive Committee may oversee the development of policies spanning a variety of areas, from equipment to ethics to environment to security to regulatory requirements, etc.
- **Providing Organizational Direction and Acting on Behalf of the Federation**: Executive Committee members may conduct research relative to investment and risks, so that they can actively participate in strategic planning and advise on pertinent business matters.

Aside from these duties, the Executive Committee may be called upon to create and implement strategy, procedures, and operational plans of the organization. In addition to fulfilling its objectives, the Executive Committee has to act while balancing shareholders' interests, maintaining integrity, and also planning for the future of the organization.

## **Executive Committee**

## **Additional Roles of the Executive Committee**

- Vote on, and amend, rules, large-scale events, etc.
- Resolve urgent matters.
- Maintain good corporate governance practices.
- Oversee the federation's ethics, quality management, and regulations.
- Make decisions on behalf of the organization.
- Ensure members, events, individuals, etc. maintain the integrity of the federation.
- Provide leadership and guidance over the federation rules.
- Nominate, elect, or remove board members and/or state chairs.
- In a crisis, discuss actions to eliminate damage or negative impacts to the federation or individuals.
- Making decisions and planning according to the values, vision, and mission of the organization.
- Provide advice on everything from policy, risk management, strategy, investments among other areas.